## Document Version Log

<table>
<thead>
<tr>
<th>Document Title</th>
<th>Measure Applications Partnership: MAP Member Guidebook</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Publication Date</strong></td>
<td><strong>Version</strong></td>
</tr>
<tr>
<td>October 1, 2015</td>
<td>1.0</td>
</tr>
<tr>
<td>November 10, 2016</td>
<td>2.0</td>
</tr>
<tr>
<td>December 7, 2017</td>
<td>3.0</td>
</tr>
<tr>
<td>July 6, 2018</td>
<td>4.0</td>
</tr>
<tr>
<td>November 15, 2018</td>
<td>5.0</td>
</tr>
<tr>
<td>November 15, 2019</td>
<td>6.0</td>
</tr>
</tbody>
</table>
Contents

The National Quality Forum................................................................. 5
  Who is NQF? ......................................................................................... 5
  Who is involved at NQF? ................................................................. 5
  What does NQF do? ........................................................................... 5
  Who benefits from this work? ........................................................ 6
  Where do I find NQF-endorsed measures? ..................................... 6
  Where do I find more information about NQF? ............................... 6
Glossary of Terms .............................................................................. 6

Measure Applications Partnership Overview ........................................ 7
  What is the MAP? ............................................................................... 7
  What are the objectives of MAP? .................................................... 7
  How does MAP achieve its objectives? ........................................... 8

NQF Measure Endorsement ................................................................ 9
  How does NQF endorse measures? ................................................ 10

MAP Structure .................................................................................. 12
  How is MAP structured? ............................................................... 12

Coordinating Committee ................................................................... 13
  Hospital Workgroup .......................................................................... 13
  Clinician Workgroup ......................................................................... 13
  Post-Acute Care/Long-Term Care (PAC/LTC) Workgroup .................. 13
  Rural Health Workgroup ................................................................. 14
  MAP Task Forces ............................................................................... 14

MAP Membership ............................................................................. 15
  Composition of MAP Coordinating Committee and Workgroups ....... 15
  MAP Member Terms ......................................................................... 15
  MAP Expectations and Time Commitment ....................................... 15
  MAP Member Responsibilities ......................................................... 16
  Role of the Co-chairs and Chairs .................................................... 17
  Guidelines for Participation in MAP Meetings ................................. 18

MAP’s Annual Pre-Rulemaking Review of Measures Under Consideration .................................................................................. 18
Overview ............................................................................................................................................... 18
Measures Under Consideration by HHS .......................................................................................... 19
MAP Measure Selection Criteria ..................................................................................................... 19
MAP Evaluation Approach .................................................................................................................... 21
  Preliminary Analysis of Measures ..................................................................................................... 22
  MAP’s Standard Decision Categories .................................................................................................. 24
  NQF Member and Public Comment Periods ......................................................................................... 26
  Workgroup Review of Measures under Consideration ....................................................................... 26
  Coordinating Committee Review ....................................................................................................... 27
MAP Voting Procedures ........................................................................................................................ 27
  Pre-Rulemaking Voting Procedure .................................................................................................. 27
MAP Pre-Rulemaking Reports ............................................................................................................... 30
The National Quality Forum

Who is NQF?

The National Quality Forum (NQF), established in 1999, is a nonprofit, nonpartisan, membership-based organization that is recognized and funded in part by Congress and entrusted with an important public service responsibility: NQF brings together various public- and private-sector organizations to reach consensus on how to measure quality in healthcare to make it better, safer, and more affordable.

NQF was created by a coalition of public- and private-sector leaders in response to the recommendation of the Advisory Commission on Consumer Protection and Quality in the Health Care Industry. In its final report, published in 1998, the commission concluded that an organization like NQF was needed to promote and ensure patient protections and healthcare quality through measurement and public reporting.

Who is involved at NQF?

NQF has more than 410 organizational members that give generously of their time and expertise. In 2017, more than 750 individuals volunteered on more than 40 NQF-convened committees, working groups, and partnerships. The NQF Board of Directors governs the organization and is composed of key public- and private-sector leaders who represent major stakeholders in America’s healthcare system.

Member organizations of NQF have the opportunity to take part in a national dialogue about how to measure healthcare quality and publicly report the findings. Together, NQF members promote a common approach to measuring and reporting healthcare quality and fostering system-wide improvements in patient safety and healthcare quality. NQF’s membership spans all those interested in healthcare. Consumers and others who purchase healthcare sit side-by-side with those who provide care and others in the healthcare industry. Expert volunteers and members are the backbone of NQF work.

What does NQF do?

In 2002, working with a large group of major healthcare stakeholders, NQF endorsed its first voluntary, national consensus performance measures to answer the call for standardized measurement of healthcare services. Over the years, NQF has assembled a portfolio of more than 600 NQF-endorsed measures—most of which are in use by both private and public sectors—and a significant body of knowledge about measure development, use, and performance improvement. NQF plays a key role in shaping our national health and healthcare improvement priorities, including the National Quality Strategy, through its convening of the National Quality Partners. NQF also provides public input to the federal government and the private sector on optimal, aligned measure use via its convening of the Measure Applications Partnership.

---

NQF reviews, endorses, and recommends use of standardized healthcare performance measures. Performance measures are essential tools used to evaluate how well healthcare services are being delivered. NQF’s endorsed measures often are invisible at the clinical bedside, but quietly influence the care delivered to millions of patients every day. Performance measures can:

- Make our healthcare system more information rich;
- Point to actions that physicians, other clinicians, and organizations can take to make healthcare safe and equitable;
- Enhance transparency around quality and cost of healthcare;
- Ensure accountability of healthcare providers; and
- Generate data that help consumers make informed choices about their care.

Working with members and the public, NQF also helps define our national healthcare improvement priorities and encourages action and collaboration to accomplish performance improvement goals.

Who benefits from this work?
Standardized healthcare performance measures help clinicians and other healthcare providers understand whether the care they gave their patients was optimal and appropriate, and if not, where to focus their efforts to improve the care they deliver. Measures are also used by all types of public and private payers for a variety of accountability purposes, including public reporting and payment incentives. Measures are an essential part of making quality and cost of healthcare more transparent to all, importantly for those who receive care or help make care decisions for loved ones. The use of standardized healthcare performance measures allows for comparison across clinicians, hospitals, health plans and other providers.

Where do I find NQF-endorsed measures?
The Quality Positioning System (QPS) is a web-based tool that helps you find NQF-endorsed measures. Search by measure title or number, as well as by condition, care setting, or measure steward. Driven by feedback from users, QPS 2.0 now allows users to search for measures by their inclusion in federal reporting and payment programs; to provide feedback any time about the use and usefulness of measures; and to view measures that are no longer NQF-endorsed. QPS can also be used to learn from other measure users about how they select and implement measures in their performance improvement programs. The QPS may be accessed online.

Where do I find more information about NQF?
The Field Guide to NQF Resources is a dynamic, online resource to help those involved with measurement and public reporting to access basic information and NQF resources related to performance measurement.

Glossary of Terms
A comprehensive glossary of terms used in NQF activities as well as performance measurement and quality improvement in general can be found on the NQF website. You may also find the NQF Phrasebook to be a useful quick reference for understanding measurement terminology and concepts.
Measure Applications Partnership Overview

What is the MAP?

The Measure Applications Partnership (MAP) was created by section 3014 of the Patient Protection and Affordable Care Act to provide input to the Department of Health and Human Services (HHS) on the selection of performance measures for Medicare public reporting and performance-based payment programs. MAP is a public-private partnership convened by NQF. NQF created MAP to fulfill a statutory requirement to convene multistakeholder groups to:

- Identify the best available performance measures for use in specific applications;
- Provide input to HHS on measures for use in public reporting, performance-based payment, and other programs; and
- Encourage alignment of public- and private-sector performance measurement efforts.

In convening MAP, NQF brings together stakeholder groups in a unique collaboration that balances the interests of consumers, businesses and purchasers, labor, health plans, clinicians and providers, communities and states, and suppliers.

What are the objectives of MAP?

To help advance national healthcare priorities, MAP informs the selection of performance measures in federal programs to achieve the goal of improvement, transparency, and value for all. With that, the specified objectives of this partnership are to:

- Improve outcomes in high-leverage areas for patients and their families;
- Align performance measurement across programs and sectors to provide consistent and meaningful information that supports provider/clinician improvement, informs consumer choice, and enables purchasers and payers to buy on value; and
- Coordinate measurement efforts across programs and across the public and private sectors to accelerate improvement, enhance system efficiency, and reduce provider data collection burden.

When MAP reviews performance measures, MAP prioritizes the selection of NQF-endorsed measures for program measure sets, unless no relevant endorsed measures are available to achieve a critical program objective. NQF-endorsed measures have undergone a rigorous multistakeholder evaluation to ensure that they address aspects of care that are important and feasible to measure, provide consistent and credible information, and can be used for comparing providers, public reporting, quality improvement, and decision making.
How does MAP achieve its objectives?

MAP focuses on recommending high-quality measures that address national healthcare priorities, fill critical measurement gaps, and increase alignment of measures among public and private measurement programs.

Types of High-Priority Measures

For more than a decade the quality measurement enterprise—the many organizations focused on performance measurement to drive improvement in the quality and cost of healthcare provided in the United States—has rapidly grown to meet the needs of a diverse and demanding marketplace. As a result of greater experience with measurement, stakeholders have identified priorities for certain types of performance measures, described below. NQF charges its Standing Committees with reviewing measures to determine if they meet NQF’s criteria to gain endorsement.

Outcome measures—Stakeholders are increasingly looking to outcome measures because the end results of care are what matter to everyone. Outcome measures assess rates of mortality, complications, and improvement in symptoms or functions. Outcome measures, including consumer experiences and patient-reported outcomes, seek to determine whether the desired results are achieved. Measuring performance on outcomes encourages a “systems approach” to providing and improving care.

Composite measures—Composite performance measures, which combine information on multiple individual performance measures into one single measure, are of increasing interest in healthcare performance measurement and public accountability applications. According to the Institute of Medicine, such measures can enhance the performance measurement enterprise and provide a potentially deeper view of the reliability of the care system.

Measures over an episode of care—To begin to define longitudinal performance metrics of individual-level outcomes, resource use, and key processes of care, NQF has endorsed a measurement framework for patient-focused episodes of care. This framework proposes a patient-centered approach to measurement that focuses on patient-level outcomes over time—soliciting feedback on patient and family experiences; assessing functional status and quality of life; ensuring treatment options align with informed patient preferences; and using resources wisely.

Measures that address healthcare disparities—NQF has established a broader platform for addressing healthcare disparities and cultural competency by identifying a set of disparities-sensitive measures among the existing NQF portfolio of endorsed measures. These disparities-sensitive measures should be routinely stratified and reported by race/ethnicity and language. Additionally, the disparities-sensitive criteria were finalized and incorporated into a prospective approach for the assessment of disparities sensitivity for all new and maintenance measures submitted to NQF.

Measures that are harmonized—The current quality landscape contains a proliferation of measures, including some that could be considered duplicative or overlapping, while other measures evaluate the same concepts or patient populations somewhat differently. Such duplicative measures and those with
similar but not identical specifications may increase data collection burden and create confusion or inaccuracy in interpreting performance results for those who implement and use performance measures. Recognizing the need for NQF to serve in a facilitator role while accounting for the needs of measure developers, NQF has proposed a revised process to foster harmonization, to ensure competing measures issues are adequately addressed, and to provide adequate time for measure developers to resolve questions on how to bring measure specifications into alignment.

Measures for patients with multiple chronic conditions—Under the direction of the multistakeholder Multiple Chronic Conditions (MCCs) Committee, NQF has developed a person-centric measurement framework for individuals with MCCs. Specifically, this framework provides a definition for MCCs, identifies high-leverage domains for performance measurement and offers guiding principles as a foundation for supporting the quality of care provided to individuals with MCCs.

eMeasures (eCQMs) and Health Information Technology (HIT)—NQF is committed to improving healthcare quality through the use of health information technology (IT). Care can be safer, more affordable, and better coordinated when electronic health records (EHRs) and other clinical IT systems capture data needed to measure performance, and when that data are easily shared between IT systems. Our health IT initiatives—made up of several distinct yet related areas of focus—are designed to support an electronic environment based on these ideals; more importantly, these initiatives are designed to help clinicians improve patient care.

NQF Measure Endorsement

According to the Institute of Medicine (IOM) definition, a performance measure is the “numeric quantification of healthcare quality.” IOM defines quality as “the degree to which health services for individuals and populations increase the likelihood of desired health outcomes and are consistent with current professional knowledge.” Thus, performance measures can quantify healthcare processes, outcomes, patient perceptions, and organizational structure and/or systems that are associated with the provision of high-quality care.

Performance measures are widely used throughout the healthcare arena for a variety of purposes. Not all measures are suitable for NQF’s dual purpose of accountability (including public reporting) and performance improvement. NQF does not endorse measures intended only for internal quality improvement.

NQF’s ABCs of Measurement brochure describes various aspects of performance measurement:

- The Difference a Good Measure Can Make
- Choosing What to Measure
- The Right Tools for the Job
- Patient-Centered Measures = Patient-Centered Results
- What NQF Endorsement Means
How Endorsement Happens

How Measures Can Work: Safety

How Measures Will Serve Our Future

What You Can Do

How does NQF endorse measures?

NQF uses a formal Consensus Development Process (CDP) to evaluate and endorse healthcare performance measures. The CDP is designed to call for input and carefully consider the interests of stakeholder groups from across the healthcare industry. NQF’s Consensus Development Process involves six principal steps. Each contains several substeps and is associated with specific actions. Because NQF uses this formal process, it is recognized as a voluntary consensus standards-setting organization as defined by the National Technology Transfer and Advancement Act of 1995 and Office of Management and Budget Circular A-119.

The CDP plays an integral role in helping the Measure Applications Partnership assess the suitability of measures for use in a variety of federal quality and performance programs. The results of the evaluation for endorsement inform MAP’s decisions about measures’ implementation. For example, if a measure has been reviewed for endorsement through the CDP but failed to gain endorsement, MAP might be cautious in recommending it be used in a high-stakes federal program. Conversely, if a measure is NQF-endorsed, MAP can advise its use in a program with high confidence in its scientific soundness, and focus their evaluation on appropriateness and fit.

The infographic below provides an illustrative example of the life cycle of a performance measure from start to finish, including NQF’s role in the process. MAP’s role in measure selection is described in step 8. Endorsed measures are often recommended by MAP for use in federal quality measurement programs.
Lifecycle of a Performance Measure: Depression Remission at 6 months

1. PREVALENCE OF DISEASE
The (APA) American Psychiatric Association has data that show 1 in 10 are depressed. There are evidence-based treatments that can lead to remission of symptoms.

2. ASSESSMENT TOOL
An available standardized tool is used to assess prevalence and severity of depression for a given population.

3. LOCAL INITIATIVE
MN Community Measurement developed and tested a way to measure whether a patient’s depression is in remission 6 months after treatment.

4. RESULTS SPUR CHANGE IN PRACTICES
The Institute for Clinical Systems improvement helped doctors implement change in their practices that lead to improved results.

5. RESULTS MADE PUBLIC
MN Health Scores website publicly reports local performance on depression remission.

6. NATIONAL CONSENSUS STANDARD
NQF endorsed the measure as a national consensus standard.

7. ELECTRONIC HEALTH RECORDS
MN Community Measurement retweeted the measure for use in electronic health records.

8. HIT PAYMENT QUALIFICATION
Depression improvement at 6 months was suggested for inclusion in CMS’ Meaningful Use HIT payment program by an NQF convened group, eventually leading to more widespread adoption and improvement in patient care.
MAP Structure

How is MAP structured?

MAP operates under a two-tiered structure consisting of a Coordinating Committee along with multiple workgroups and time-limited task forces convened as needed.

- The MAP Coordinating Committee provides strategic direction to MAP workgroups and task forces, and it reviews and provides final approval of the products, recommendations, and guidance developed by the different workgroups and task forces.
- MAP workgroups advise the Coordinating Committee on measures needed for specific care settings, care providers, and patient populations.
- MAP task forces are time-limited bodies that consider specific topics, such as core sets or families of measures, and provide analyses of those topics to the Coordinating Committee and workgroups. Their members are drawn from the MAP Coordinating Committee and workgroups.

The three setting-specific workgroups (Hospital, Clinician, and PAC/LTC) provide input to the pre-rulemaking process created by the ACA. The Rural Health Workgroup provides input on issues affecting healthcare quality in rural populations. While only the three setting-specific workgroups vote during the pre-rulemaking process, NQF seeks input from the Rural Health Workgroup to ensure a focus on issues affecting that population.

The MAP structure is depicted below:
Coordinating Committee

The Coordinating Committee serves as the governing body and makes all final recommendations regarding the inclusion of measures in federal programs. The four workgroups and ad hoc task forces provide input to the MAP Coordinating Committee designed to offer in-depth analyses of the measures proposed for program use. As noted above, the Coordinating Committee approves all MAP recommendations. The Coordinating Committee has the authority to reverse a workgroup decision.

Hospital Workgroup

The Hospital Workgroup provides input to the Coordinating Committee on matters related to the selection and coordination of measures for hospitals, including inpatient acute, outpatient, cancer, and psychiatric hospitals. The Hospital Workgroup provides annual pre-rulemaking input on the following programs:

- Hospital Inpatient Quality Reporting and Medicare and Medicaid EHR Incentive Program for Hospitals and CAHs
- Hospital Value-Based Purchasing
- Hospital Outpatient Quality Reporting
- Prospective Payment System Exempt Cancer Hospital Quality Reporting
- Inpatient Psychiatric Facility Quality Reporting
- Hospital Readmission Reduction Program
- Hospital-Acquired Condition Reduction Program
- Ambulatory Surgical Center Quality Reporting
- End-Stage Renal Disease Quality Incentive Program

Clinician Workgroup

The Clinician Workgroup provides recommendations for coordinating clinician performance measurement across federal programs. This is achieved by ensuring the alignment of measures and data sources to reduce duplication and burden, identifying the characteristics of an ideal measure set to promote common goals across programs, and implementing standardized data elements. The Clinician Workgroup provides annual pre-rulemaking input on the following programs:

- Merit-Based Incentive Payment System (MIPS)
- Medicare Shared Savings Program (SSP)
- Medicare Part C and D

Post-Acute Care/Long-Term Care (PAC/LTC) Workgroup

The PAC/LTC Workgroup reviews measures for post-acute and long-term care programs. Its aim is to establish performance measurement alignment across PAC/LTC settings while emphasizing that alignment must be balanced with consideration for the heterogeneity of patient needs across settings. This is achieved by acknowledging the distinct types of care and levels of care across post-acute care and long-term care settings and identifying measures that can address these types and levels of care, while also taking into account the multiple provider types with varying payment structures (particularly
differing requirements between Medicare and Medicaid). The workgroup also strives to standardize measure concepts across these settings while recognizing the need for measures to address the unique qualities of each setting. The PAC/LTC Workgroup provides annual pre-rulemaking input on the following programs:

- Home Health Quality Reporting Program
- Skilled Nursing Facility Quality Reporting Program
- Inpatient Rehabilitation Facility Quality Reporting Program
- Long-Term Care Hospital Quality Reporting Program
- Hospice Quality Reporting Program
- Skilled Nursing Facility Value-Based Purchasing Program

Rural Health Workgroup

Under contract with the Department of Health and Human Services (HHS), NQF convened a new Rural Health Workgroup to advise HHS on the selection of rural-relevant measures most applicable for rural America. This workgroup comprises up to 25 members with expertise in the areas of rural health, program implementation, and quality measurement. The Coordinating Committee reviews and finalizes the input of the Rural Health Workgroup.

The Rural Health Workgroup has:

- Developed a set of criteria for selecting measures and measure concepts;
- Identified the best available core set of rural-relevant measures to address the needs of the rural population (i.e., measures that potentially are applicable to CMS’s hospital inpatient and outpatient quality reporting programs and its clinician-focused quality reporting programs);
- Identified rural-relevant gaps in measurement;
- Provided recommendations regarding alignment and coordination of measurement efforts across programs, care settings, specialties, and sectors (both public and private); and
- Addressed access, a measurement topic relevant to vulnerable individuals in rural areas.

NQF also works with the Rural Health Workgroup to provide input to the pre-rulemaking process. NQF staff collaborates with the Rural Health Workgroup to highlight measures under consideration that may be particularly relevant to issues in the rural population. NQF also briefs the Rural Health Workgroup on the pre-rulemaking work.

MAP Task Forces

In addition to the four current MAP workgroups, NQF has also convened task forces to support the work of MAP. To better promote alignment around measures assessing key healthcare priorities, NQF convened a set of time-limited task forces to develop families of measures. Before 2017-2018, NQF convened Adult and Child Medicaid Taskforces to provide recommendations on the Medicaid Adult Core Set and Medicaid Child Core Set. Other prior task forces included the Health Insurance Exchange Task Force, the Measure Selection Criteria and Impact Task Force, and the Strategy Task Force. There are currently no active MAP task forces.
MAP Membership

NQF continually strives to improve its measure selection process so as to remain responsive to its stakeholders’ needs. Volunteer, multistakeholder committees are the central component of this process, and the success of NQF’s MAP work is due in large part to the participation of its members.

Composition of MAP Coordinating Committee and Workgroups

Each MAP group represents a variety of stakeholders, including consumers and patients, purchasers, providers, health professionals, health plans, suppliers and industry, community and public health, and healthcare quality experts. Because NQF attempts to represent a diversity of stakeholder perspectives on committees, a limited number of individuals from each of these stakeholder groups can be seated. MAP members do not need to be members of NQF.

MAP includes organizational members, individual subject-matter experts, and nonvoting federal liaisons. Organizational members represent the views of their entire constituency. Individual subject-matter experts represent themselves. Only organizational members may send a substitute to a MAP meeting to represent their perspective, provided that the substitute is identified in advance. All MAP members are encouraged to engage colleagues and solicit input from their stakeholder networks throughout the process.

MAP Member Terms

MAP members are appointed for three-year terms, with approximately one-third of the members eligible for reappointment or turnover each year. There are no term limits for MAP.

MAP Expectations and Time Commitment

Participation in MAP requires a significant time commitment. Over the course of the member’s term, several in-person meetings, web meetings, and teleconferences will be scheduled. MAP participation entails many activities that could include:

- Review meeting materials prior to each scheduled web or in-person meeting;
- Participate in an annual web meeting to begin the pre-rulemaking cycle;
- Attend scheduled in-person meetings of a workgroup or Coordinating Committee (one to two annually, for up to two full days in Washington, DC);
- Participate in additional calls or web meetings as necessary;
- Complete all surveys, pre-meeting assignments, and evaluations; and
- Consider serving on a MAP task force when invited.

If a member has poor attendance or participation, the NQF staff will contact the member asking if he/she would like to forego their MAP membership. Organizations may replace their representatives on MAP as they choose in order to ensure consistent participation. The total length of the organization’s term would not change. If individual subject matter experts are unable to fulfill their terms (for any
reason), their seats would be removed during the annual nominations process and potentially given to other experts. An incoming expert would serve a full three-year term.

**MAP Member Disclosure of Interest**

Per the NQF Disclosure of Interest Policy for MAP, each nominee will be asked to complete a general Disclosure of Interest (DOI) form prior to being seated. The DOI form for each nominee is reviewed in the context of the programmatic areas in which MAP will be reviewing measures. Disclosures must be updated a minimum of annually, prior to any measure and programmatic review.

**MAP Nomination Requirements**

MAP’s membership is recalibrated annually. The MAP Coordinating Committee and workgroup members have staggered terms, with approximately one-third of the combined organizational and subject matter expert seats up for consideration each year. To strengthen the pool of nominees, NQF staff broadly publicizes nominations, MAP membership, and NQF membership when the annual nominations process is open. In addition, staff will contact MAP members whose terms are expiring to explore their interest in reappointment, but reappointment is not guaranteed.

To be considered for appointment to the MAP, one must submit the following information:

- A completed online nomination form, including:
  - A brief statement of interest
  - A brief description of nominee expertise highlighting experience relevant to the committee
  - A short biography (maximum 100 words), highlighting experience/knowledge relevant to the expertise described above and involvement in candidate measure development
  - Curriculum vitae or list of relevant experience (e.g., publications) **up to 20 pages**
- A completed electronic Disclosure of Interest form. This will be requested upon your submission of the nominations form for Committees actively seeking nominees
- Confirmation of availability to participate in currently scheduled calls and meeting dates

Materials should be submitted through the [NQF website](https://www.qualityforum.org/). Self-nominations are welcome. Third-party nominations must indicate that the organization or individual has been contacted and is willing to serve. NQF’s principles of transparency require a public call for nominations and the opportunity for the public to comment on the members selected for the multistakeholder groups.

**MAP Member Responsibilities**

- Strong commitment to advancing the performance measurement and accountability purposes of MAP.
- Willingness to work collaboratively with other MAP members, respect differing views, and reach agreement on recommendations. Input should not be limited to specific interests, though sharing of interests is expected. The impact of decisions on all healthcare populations should be considered. Input should be analysis and solution-oriented.
• Ability to volunteer time and expertise as necessary to accomplish the work of MAP, including meeting preparation, attendance and active participation at meetings, completion of assignments, and service on task forces and ad hoc groups.

• Organizational MAP members will be responsible for identifying an individual to represent them.

• Commitment to attending meetings. Organizational representatives may request to send a substitute in exceptional circumstances and with advance notice; individual subject matter members will not be allowed to send substitutes to meetings.

• At the beginning of the pre-rulemaking cycle, NQF staff will contact each organizational member’s leadership and ask the organization to designate potential substitutes for the pre-rulemaking cycle.

• Proxy voting, in which an organizational member votes on behalf of another organizational member, is not allowed under any circumstances. This is different from substitutes, in which the organization designates a different representative to represent its views at a particular meeting.

• If an organizational representative is repeatedly absent, the chair may ask the organization to designate a different representative.

• Demonstration of respect for the MAP decision making process by not making public statements about issues under consideration until MAP has completed its deliberations.

• Acceptance of NQF’s conflict of interest policy, including public disclosure of interests and any changes in interests over time.

Role of the Co-chairs and Chairs
Two Coordinating Committee members are selected to serve as co-chairs. Each workgroup is also led by two co-chairs. If a task force is convened, then a chair or co-chairs will be appointed as well. The co-chairs’ responsibilities are to:

• Facilitate MAP meetings and teleconferences;
• Work with NQF staff to achieve the goals of the project;
• Assist NQF staff in anticipating questions and identifying additional information that may be useful to the workgroup, task forces and/or Coordinating Committee during deliberations;
• Participate as full voting members of MAP; and
• For workgroup/task force chairs, represent the perspective of the entire workgroup at Coordinating Committee meetings or teleconferences.
Guidelines for Participation in MAP Meetings
The following principles apply to all MAP meetings:

- **Disclosure of interests** – Once a year, at the start of the pre-rulemaking process or other initiative, each MAP member is asked to disclose any potential conflicts of interest as identified on submitted Disclosure of Interest forms.

- **Open attendance** – Web and in-person meetings are open to the public. Participants can join the meeting in person at the NQF offices or remotely via web streaming and/or phone. Information about each meeting is available on the NQF website, including the meeting’s agenda and materials.

- **Transparency** – All proceedings are recorded and transcribed. Recordings and/or summaries are posted on NQF’s website.

- **Commenting** – NQF members and the public are provided opportunities to comment at designated times during the meeting.

- **Mutual respect** – As a multistakeholder group, MAP brings together varied perspectives, values, and priorities to the discussion. Respect for differences of opinion and collegial interactions with other MAP members and participants are critical. Members must avoid dominating a conversation and allow others to contribute their perspectives.

- **Efficiency in deliberations** – Meeting agendas are typically full. All MAP members are responsible for ensuring that the work of the meeting is completed during the time allotted. MAP members should be prepared for discussion, having reviewed the material before the meeting. Comments should be concise, focused, and relevant to the matter at hand. Members should remember to indicate agreement without repeating what has already been said.

**SharePoint Site**
- MAP members will receive the access link and password for the project SharePoint site.
- All project documents will be housed on SharePoint to provide ready access for all members.
- If you have difficulty accessing the SharePoint site, please contact the NQF project staff.

MAP’s Annual Pre-Rulemaking Review of Measures Under Consideration

**Overview**
During the pre-rulemaking review cycle, the federal government looks to MAP to advise on the selection of measures for CMS quality initiatives and value-based purchasing programs. Under statute, HHS is required to publish annually by December 1 a list of measures under consideration for future federal rulemaking and to consider MAP’s recommendations about the measures during the rulemaking process. The annual pre-rulemaking process affords MAP the opportunity to review the measures under consideration for federal rulemaking and provide upstream input to HHS in a global and strategic manner. Over the course of the review process, MAP promotes alignment across HHS programs and with private sector efforts, incorporates measure use and performance information into MAP decision
making, and provides specific recommendations about the best use of available measures and filling measure gaps.

**Measures Under Consideration by HHS**

Each year, HHS releases a list of measures being considered for use in a range of federal public-reporting, performance-based payment, and other programs. It is commonly abbreviated as the MUC list, short for “measures under consideration.” The list of measures forms the basis of MAP’s pre-rulemaking review.

**MAP Measure Selection Criteria**

MAP uses its Measure Selection Criteria (MSC) to guide its review of measures under consideration. The MSC are intended to assist MAP with identifying characteristics that are associated with ideal measure sets used for public reporting and payment programs. The MSC are not absolute rules; rather, they are meant to provide general guidance on measure selection decisions and to complement program-specific statutory and regulatory requirements. The central focus should be on the selection of high-quality measures that optimally address health system improvement priorities, fill critical measurement gaps, and increase alignment. Although competing priorities often need to be weighed against one another, the MSC can be used as a reference when evaluating the relative strengths and weaknesses of a program measure set, and how the addition of an individual measure would contribute to the set. The MSC have evolved over time to reflect the input of a wide variety of stakeholders.

To determine whether a measure should be considered for a specified program, MAP evaluates the measures under consideration against the MSC. Additionally, the MSC serve as the basis for the preliminary analysis algorithm. MAP members are expected to familiarize themselves with the criteria and use them to indicate their support for a measure under consideration.

1. **NQF-endorsed measures are required for program measure sets, unless no relevant endorsed measures are available to achieve a critical program objective**

   Demonstrated by a program measure set that contains measures that meet the NQF endorsement criteria, including importance to measure and report, scientific acceptability of measure properties, feasibility, usability and use, and harmonization of competing and related measures

   - **Subcriterion 1.1** Measures that are not NQF-endorsed should be submitted for endorsement if selected to meet a specific program need
   - **Subcriterion 1.2** Measures that have had endorsement removed or have been submitted for endorsement and were not endorsed should be removed from programs
   - **Subcriterion 1.3** Measures that are in reserve status (i.e., topped out) should be considered for removal from programs

2. **Program measure set actively promotes key healthcare improvement priorities, such as those highlighted in CMS’s “Meaningful Measures” Framework**

   Demonstrated by a program measure set that promotes improvement in key national healthcare priorities such as CMS’s Meaningful Measures Framework.
Other potential considerations include addressing emerging public health concerns and ensuring that the set addresses key improvement priorities for all providers.

3. **Program measure set is responsive to specific program goals and requirements**

*Demonstrated by a program measure set that is “fit for purpose” for the particular program*

- **Subcriterion 3.1** Program measure set includes measures that are applicable to and appropriately tested for the program’s intended care setting(s), level(s) of analysis, and population(s)
- **Subcriterion 3.2** Measure sets for public reporting programs should be meaningful for consumers and purchasers
- **Subcriterion 3.3** Measure sets for payment incentive programs should contain measures for which there is broad experience demonstrating usability and usefulness (Note: For some Medicare payment programs, statute requires that measures must first be implemented in a public reporting program for a designated period)
- **Subcriterion 3.4** Avoid selection of measures that are likely to create significant adverse consequences when used in a specific program
- **Subcriterion 3.5** Emphasize inclusion of endorsed measures that have eMeasure specifications available

4. **Program measure set includes an appropriate mix of measure types**

*Demonstrated by a program measure set that includes an appropriate mix of process, outcome, experience of care, cost/resource use/appropriateness, composite, and structural measures necessary for the specific program*

- **Subcriterion 4.1** In general, preference should be given to measure types that address specific program needs
- **Subcriterion 4.2** Public reporting program measure sets should emphasize outcomes that matter to patients, including patient- and caregiver-reported outcomes
- **Subcriterion 4.3** Payment program measure sets should include outcome measures and cost measures to capture value

5. **Program measure set enables measurement of person- and family-centered care and services**

*Demonstrated by a program measure set that addresses access, choice, self-determination, and community integration*

- **Subcriterion 5.1** Measure set addresses patient/family/caregiver experience, including aspects of communication and care coordination
- **Subcriterion 5.2** Measure set addresses shared decision making, such as for care and service planning and establishing advance directives
- **Subcriterion 5.3** Measure set enables assessment of the person’s care and services across providers, settings, and time
6. Program measure set includes considerations for healthcare disparities and cultural competency

Demonstrated by a program measure set that promotes equitable access and treatment by considering healthcare disparities. Factors include addressing race, ethnicity, socioeconomic status, language, gender, sexual orientation, age, or geographical considerations (e.g., urban vs. rural). Program measure set also can address populations at risk for healthcare disparities (e.g., people with behavioral/mental illness).

Subcriterion 6.1 Program measure set includes measures that directly assess healthcare disparities (e.g., interpreter services)

Subcriterion 6.2 Program measure set includes measures that are sensitive to disparities measurement (e.g., beta blocker treatment after a heart attack), and that facilitate stratification of results to better understand differences among vulnerable populations

7. Program measure set promotes parsimony and alignment

Demonstrated by a program measure set that supports efficient use of resources for data collection and reporting, and supports alignment across programs. The program measure set should balance the degree of effort associated with measurement and its opportunity to improve quality.

Subcriterion 7.1 Program measure set demonstrates efficiency (i.e., minimum number of measures and the least burdensome measures that achieve program goals)

Subcriterion 7.2 Program measure set places strong emphasis on measures that can be used across multiple programs or applications

MAP Evaluation Approach

The approach to the analysis and recommendation of measures is a five-step process:

1. **Develop a program measure set framework.** Using CMS critical program objectives and NQF measure selection criteria, NQF staff will organize each program’s finalized measure set. These frameworks will be used to better understand the current measures in the program as well as how well any new measures might fit into the program by allowing workgroup members to quickly identify gaps and other areas of needs.

2. **Conduct a preliminary assessment of measures under consideration.** MAP uses the Measure Selection Criteria and a defined decision algorithm to determine whether the measures under consideration will enhance the program measure sets. Staff perform a preliminary analysis based on the algorithm.

3. **Review preliminary recommendations.** MAP workgroups discuss the preliminary analysis for each measure under consideration during December in-person meetings and make an initial recommendation to the Coordinating Committee for each measure under consideration. After a public commenting period, the Coordinating Committee meets to review the workgroup recommendations and finalize the input to HHS.

4. **Identify and prioritize gaps for programs and settings.** MAP continues to identify gaps in measures within each program and provide measure ideas to spur development. MAP also
considers the gaps across settings, prioritizing by importance and feasibility of addressing the gap when possible.

5. **Release reports of MAP’s recommendations.** MAP issues a series of reports detailing its recommendations. On or before February 1, MAP issues a list of measures with MAP’s corresponding recommendations. On or before February 15, MAP issues its guidance for hospital and PAC/LTC programs. On or before March 15, MAP issues its guidance for clinician programs.

### Preliminary Analysis of Measures

To facilitate MAP’s consent calendar voting process, NQF staff conducts a preliminary analysis of each measure under consideration. The preliminary analysis provides MAP members with a succinct profile of each measure and serves as a starting point for MAP discussions. Staff use an algorithm developed from the MAP Measure Selection Criteria to evaluate each measure in light of MAP’s previous guidance. The preliminary analysis algorithm will use a series of assessments to determine if a measure receives a recommendation of support for rulemaking, conditional support for rulemaking, do not support for rulemaking with potential for mitigation, or do not support.

**Table 1. MAP Pre-Rulemaking Preliminary Analysis Algorithm**

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Definition</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1) The measure addresses a critical quality objective not adequately addressed by the measures in the program set.</strong></td>
<td>• The measure addresses key healthcare improvement priorities such as CMS’s Meaningful Measures Framework; or • The measure is responsive to specific program goals and statutory or regulatory requirements; or • The measure can distinguish differences in quality, is meaningful to patients/consumers and providers, and/or addresses a high-impact area or health condition.</td>
<td>Yes: Review can continue. No: Measure will receive a Do Not Support. MAP may provide a rationale for the decision to not support or make suggestions on how to improve the measure for a potential future support categorization.</td>
</tr>
<tr>
<td><strong>2) The measure is evidence-based and is either strongly linked to outcomes or an outcome measure.</strong></td>
<td>• For process and structural measures: The measure has a strong scientific evidence-base to demonstrate that when implemented can lead to the desired outcome(s). • For outcome measures: The measure has a scientific evidence-base and a rationale for how the outcome is influenced by healthcare processes or structures.</td>
<td>Yes: Review can continue No: Measure will receive a Do Not Support MAP may provide a rationale for the decision to not support or make suggestions on how to improve the measure for a potential future support categorization.</td>
</tr>
<tr>
<td>Assessment</td>
<td>Definition</td>
<td>Outcome</td>
</tr>
<tr>
<td>------------</td>
<td>------------</td>
<td>---------</td>
</tr>
<tr>
<td>3) The measure addresses a quality challenge.</td>
<td>• The measure addresses a topic with a performance gap or addresses a serious reportable event (i.e., a safety event that should never happen); or • The measure addresses unwarranted or significant variation in care that is evidence of a quality challenge.</td>
<td>Yes: Review can continue No: Measure will receive a Do Not Support. MAP may provide a rationale for the decision to not support or make suggestions on how to improve the measure for a potential future support categorization.</td>
</tr>
<tr>
<td>4) The measure contributes to efficient use of measurement resources and/or supports alignment of measurement across programs.</td>
<td>• The measure is either not duplicative of an existing measure or measure under consideration in the program or is a superior measure to an existing measure in the program; or • The measure captures a broad population; or • The measure contributes to alignment between measures in a particular program set (e.g., the measure could be used across programs or is included in a MAP “family of measures”) or • The value to patients/consumers outweighs any burden of implementation.</td>
<td>Yes: Review can continue No: Highest rating can be Do Not Support with potential for mitigation. MAP may provide a rationale for the decision to not support or make suggestions on how to improve the measure for a potential future support categorization.</td>
</tr>
<tr>
<td>5) The measure can be feasibly reported.</td>
<td>• The measure can be operationalized (e.g., the measure is fully specified, specifications use data are found in structured data fields, and data are captured before, during, or after the course of care).</td>
<td>Yes: Review can continue No: Highest rating can be Do Not Support with potential for mitigation. MAP may provide a rationale for the decision to not support or make suggestions on how to improve the measure for a potential future support categorization.</td>
</tr>
</tbody>
</table>
### MAP’s Standard Decision Categories

MAP reaches a decision about every measure under consideration. The decisions are standardized for consistency. **Table 2** outlines the decision categories and the evaluation criteria used for each category. Each decision is also accompanied by one or more statements of rationale that explain why each decision was reached.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Definition</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>6) The measure is applicable to and appropriately tested for the program’s intended care setting(s), level(s) of analysis, and population(s).</td>
<td>• The measure is NQF-endorsed; or • The measure is fully developed, and full specifications are provided; and • Measure testing has demonstrated reliability and validity for the level of analysis, program, and/or setting(s) for which it is being considered.</td>
<td>Yes: Measure could be supported or conditionally supported. No: Highest rating can be Conditional support. MAP may provide a rationale for the decision to not support or make suggestions on how to improve the measure for a potential future support categorization.</td>
</tr>
<tr>
<td>7) If a measure is in current use, no negative unintended issues to the patient have been identified.</td>
<td>• Feedback from implementers or end users has not identified any negative unintended consequences to patients (e.g., premature discharges, overuse or inappropriate use of care or treatment, limiting access to care); and • Feedback is supported by empirical evidence.</td>
<td>If no implementation issues have been identified: Measure can be supported or conditionally supported. If implementation issues are identified: The highest rating can be Conditional Support. MAP can also choose to not support the measure, with or without the potential for mitigation. MAP may provide a rationale for the decision to not support or make suggestions on how to improve the measure for a potential future support categorization.</td>
</tr>
</tbody>
</table>
Table 2. MAP Decision Categories

<table>
<thead>
<tr>
<th>Decision Category</th>
<th>Definition</th>
<th>Evaluation Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support for Rulemaking</td>
<td>MAP supports implementation of the measure as specified and has not identified any conditions that should be met prior to implementation.</td>
<td>The measure is fully developed and tested in the setting where it will be applied and meets assessments 1-6 of the MAP Preliminary Analysis Algorithm. If the measure is in current use, it also meets assessment 7.</td>
</tr>
<tr>
<td>Conditional Support for Rulemaking</td>
<td>MAP supports implementation of the measure as specified but has identified certain conditions or modifications that would ideally be addressed prior to implementation.</td>
<td>The measure meets assessments 1-3 but may need modifications. A designation of this decision category assumes at least one assessment 4-7 is not met. MAP will provide a rationale that outlines each suggested condition (e.g., measure requires NQF review or endorsement OR there are opportunities for improvement under evaluation). Ideally, the modifications suggested by MAP would be made before the measure is proposed for use. However, the Secretary retains policy discretion to propose the measure. CMS may address the MAP-specified refinements without resubmitting the measure to MAP prior to rulemaking.</td>
</tr>
<tr>
<td>Do Not Support for Rulemaking with Potential for Mitigation</td>
<td>MAP does not support implementation of the measure as specified. However, MAP agrees with the importance of the measure concept and has suggested modifications required for potential support in the future. Such a modification would be considered to be a material change to the measure. A material change is defined as any modification to the measure specifications that significantly affects the measure result.</td>
<td>The measure meets assessments 1-3 but cannot be supported as currently specified. A designation of this decision category assumes at least one assessment 4-7 is not met.</td>
</tr>
<tr>
<td>Do Not Support for Rulemaking</td>
<td>MAP does not support the measure.</td>
<td>The measure under consideration does not meet one or more of assessments 1-3.</td>
</tr>
</tbody>
</table>
MAP members have expressed a desire to understand how their input has been addressed. The feedback loop process was created to address MAP members’ need for more information about the development of a measure and how MAP’s input was addressed. CMS may informally, without deliberations and voting, review these modifications via the “feedback loop” with the MAP. These updates may occur during the web meetings of the MAP workgroups scheduled annually in the fall. The feedback loop process takes place at the workgroups’ fall web meetings.

NQF Member and Public Comment Periods

One of NQF’s important priorities is to ensure broad input into the deliberations on measures. To encourage early input, NQF staff has formalized a process in which stakeholders can provide feedback on individual measures immediately after HHS provides the list of measures under consideration for the year. These public comments will be provided to MAP workgroups when reviewing the measures under consideration in December. Then there will be another opportunity for public comment in which stakeholders can provide feedback on the individual workgroup decisions and broader measurement guidance for federal programs. The MAP Coordinating Committee will consider these comments when it approves the final decisions on measures and strategic input to the programs. Furthermore, during the workgroup and Coordinating Committee in-person meetings, the general public will have frequent opportunities to comment. The public will have an opportunity to comment on the preliminary analysis before each major discussion (by program or group of measures).

When a comment period opens, a notification is posted on the NQF website and will be available through the event calendar as well as on the specific project page. NQF also sends out an email notification to NQF members and members of the public who have signed up for these notifications. Both NQF members and interested members of the public can submit comments on the list of measures under consideration, individual workgroup decisions, and broader measurement guidance for federal programs. NQF members and nonmembers value the opportunity to weigh in on the deliberations, often offering constructive criticism, alternative viewpoints, or support for the Committee’s recommendations. As part of NQF’s commitment to transparency, all submitted comments will be posted on the NQF website where they are available for public review.

Workgroup Review of Measures under Consideration

The Hospital, Clinician, and PAC/LTC workgroups meet in person each December to evaluate measures under consideration and make recommendations about their potential use in federal programs. These recommendations are then reviewed by the MAP Coordinating Committee in January. In preparation for in-person meetings, MAP members receive detailed materials, typically four to seven days before the meeting. The timeframe depends on how soon CMS makes the MUC list public. Familiarizing oneself with the content prior to the meeting is critical.

Although they do not vote during the pre-rulemaking process, NQF staff works with the Rural Health Workgroup to provide input on how the measures under consideration could affect the rural population and incorporate that input into the deliberations of the other workgroups and Coordinating Committee.
Coordinating Committee Review
The Coordinating Committee is charged with setting the strategic direction for MAP, reviewing the process MAP uses to make its recommendations, and finalizing all input to HHS. The MAP Coordinating Committee meets prior to the in-person meetings of the MAP workgroups. This meeting focuses on reviewing the process that the workgroups will use to make their initial guidance and providing upstream guidance on strategic issues. By reviewing the decision making framework used by the workgroups, the Coordinating Committee will provide strategic guidance on key issues, such as defining measure impact, the goals of alignment, and filling measure gaps.

As noted above, the Coordinating Committee meets again after the winter in-person workgroup meetings to finalize MAP recommendations to HHS and identify cross-cutting themes across the workgroup deliberations. The Coordinating Committee considers the Workgroup recommendations, and public and NQF member comments. The Coordinating Committee has the authority to reverse a workgroup decision. The Coordinating Committee can choose to revisit a measure under consideration, have additional discussion, and vote for a different decision.

MAP Voting Procedures
The voting procedures for the pre-rulemaking process have been updated for 2019-2020. The updates reflect the Coordinating Committee’s guidance to allow MAP to have more time for discussion and to allow for minority opinions to be more clearly expressed.

Pre-Rulemaking Voting Procedure
Key Principles
The procedure described below is intended to allow MAP to move quickly through its decision making process for straightforward and noncontroversial measures, reserving valuable discussion time for consensus-building on sensitive issues.

- Quorum is defined as 66 percent of the voting members of the Committee present in person or by phone for the meeting to commence.
  - Quorum must be established prior to voting. The process to establish quorum is (1) taking roll call, (2) determining if a quorum is present, and, if so, (3) proceeding with a vote. At this time, only if a member of the Committee questions the presence of quorum is it necessary to reassess the presence of the quorum.
  - If quorum is not established during the meeting, MAP will vote via electronic ballot after the meeting.
- MAP has established a consensus threshold of greater than or equal to 60 percent of voting participants voting positively AND a minimum of 60 percent of the quorum figure voting positively.
  - Abstentions do not count in the denominator.
- Every measure under consideration receives a decision.
- Staff will provide an overview of the process for establishing consensus through voting at the start of each in-person meeting.
• After additional introductory presentations from staff and the chair to give context to each programmatic discussion, voting will begin.

• The in-person meeting discussion guide will organize content as follows:
  o Measures under consideration will be divided into a series of related groups for the purposes of discussion and voting. The groups are likely to be organized around programs (Hospital and PAC/LTC) or condition categories (Clinician).

• Each measure under consideration will have been subject to a preliminary staff analysis based on a decision algorithm approved by the Coordinating Committee.
  o The discussion guide will note the result of the preliminary analysis (i.e., support, conditional support, do not support with the potential for mitigation, or do not support) and provide rationale to support how that conclusion was reached.

Voting Procedure

WORKGROUP VOTING PROCEDURES:

• Step 1. Staff will review the preliminary analysis for each MUC using the MAP selection criteria and programmatic objectives.
  o Co-chairs may choose to present methodologically or clinically similar measures as a group in the interest of time or to prevent redundant conversations.
  o Workgroup members can request any item to be removed from the group and discussed individually.

• Step 2. The co-chairs will ask for clarifying questions from the workgroup. The chairs will compile all workgroup questions.
  o Measure developers will respond to the clarifying questions on the specifications of the measure.
  o NQF staff will respond to clarifying questions on the preliminary analysis.

• Step 3. Voting on acceptance of the preliminary analysis decision.
  o After clarifying questions have been resolved, the co-chair will open for a vote on accepting the preliminary analysis assessment. This vote will be framed as a yes or no vote to accept the result.
  o If greater than or equal to 60 percent of the workgroup members vote to accept the preliminary analysis assessment, then the preliminary analysis assessment will become the workgroup recommendation. If less than 60 percent of the workgroup votes to accept the preliminary analysis assessment, discussion will open on the measure.

• Step 4. Discussion and voting on the MUC
  o Lead discussants will review and present their findings.
    ▪ Workgroup member(s) assigned as lead discussant(s) for the measure will be asked to respond to the staff preliminary assessment. Lead discussant(s) should state their own point of view, whether or not it is in agreement with the preliminary recommendation or the divergent opinion.
  o The co-chair will then open for discussion among the workgroup. Other workgroup members should participate in the discussion to make their opinions known. However, one should refrain from repeating points already presented by others in the interest of time.
After the discussion, the co-chair will open the MUC for a vote.
  - NQF staff will summarize the major themes of the workgroup’s discussion.
  - The co-chairs will determine what decision category will be put to a vote first based on potential consensus emerging from the discussions. If the co-chairs do not feel there is a consensus position to use to begin voting, the workgroup will take a vote on each potential decision category one at a time. The first vote will be on support, then conditional support, then do not support with the potential for mitigation, then do not support.

- Step 5: Tallying the votes:
  - If a decision category put forward by the co-chairs receives greater than or equal to 60 percent of the votes, the motion will pass and the measure will receive that decision.
  - If a no decision category achieves greater than 60 percent to overturn the preliminary analysis, the preliminary analysis decision will stand. This will be marked by staff and noted for the Coordinating Committee’s consideration.

COORDINATING COMMITTEE VOTING PROCEDURE:

- Step 1. Staff will review the workgroup decision for each MUC.
  - Co-chairs may choose to present methodologically or clinically similar measures as a group in the interest of time or to prevent redundant conversations.
  - Coordinating Committee members can request any item to be removed from the group and discussed individually.
- Step 2. The co-chairs will ask for clarifying questions from the Coordinating Committee. The chairs will compile all Committee questions.
  - Measure developers will respond to the clarifying questions on the specifications of the measure.
  - NQF staff will respond to clarifying questions on the workgroup decision.
- Step 3. Voting on acceptance of the workgroup decision.
  - After clarifying questions have been resolved, the co-chair will open for a vote on accepting the workgroup decision. This vote will be framed as a yes or no vote to accept the result.
  - If greater than or equal to 60 percent of the Coordinating Committee members vote to accept the workgroup decision, then the workgroup decision will become the MAP recommendation. If less than 60 percent of the Coordinating Committee votes to accept the Workgroup decision, discussion will open on the measure.
- Step 4. Discussion and voting on the MUC
  - Lead discussants will review and present their findings.
    - Coordinating Committee member(s) assigned as lead discussant(s) for the measure will be asked to respond to the workgroup decision. Lead discussant(s) should state their own point of view, whether or not it is in agreement with the preliminary recommendation or the divergent opinion.
  - The co-chair will then open for discussion among the Coordinating Committee. Other Committee members should participate in the discussion to make their opinions known.
However, one should refrain from repeating points already presented by others in the interest of time.

- After the discussion, the co-chair will open the MUC for a vote.
  - NQF staff will summarize the major themes of the Committee’s discussion.
  - The co-chairs will determine what decision category will be put to a vote first based on potential consensus emerging from the discussions. If the co-chairs do not feel there is a consensus position to use to begin voting, the Committee will take a vote on each potential decision category one at a time. The first vote will be on support, then conditional support, then do not support with the potential for mitigation, then do not support.

- Step 5: Tallying the votes:
  - If a decision category put forward by the co-chairs receives greater than or equal to 60 percent of the votes, the motion will pass and the measure will receive that decision.
  - If a no decision category achieves greater than 60 percent to overturn the workgroup decision, the workgroup decision will stand.

### MAP Pre-Rulemaking Reports

In addition to deliberating about specific measures, MAP identifies broader issues for each program, such as whether current metrics help the program achieve its goals, implementation challenges, and unintended consequences. By reviewing multiple federal quality and performance programs, MAP is also able to identify cross-cutting challenges and opportunities, such as opportunities for alignment across programs, areas for potential alignment between public and private programs, and progress in filling critical measurement gaps. This synthesis across programs is one of the ways in which MAP adds strategic value and captures the expertise of the multistakeholder group.

The final deliverables for the MAP pre-rulemaking activities will be separated into three distinct categories with different time frames. Separating the programmatic and individual measure analysis will make it easier for readers to find the information most applicable to them. Staging their release also allows the reports to be more inclusive as it will provide longer commenting and review opportunities.

- **Stage 1: Recommendations on individual measures on the MUC list (February 1).** This deliverable, in spreadsheet format, gives feedback on each measure under consideration along with limited explanatory text. The spreadsheet is organized into a standardized format. This product would be released on February 1 to meet the statutory deadline.

- **Stage 2: Guidance for Hospital and PAC/LTC programs (February 15).** This deliverable includes strategic guidance on the federal health programs focused on hospital and post-acute care/long-term care settings, as these programs generally have earlier timelines for proposed rules. This document highlights the key strategic issues that programs for that setting should consider, such as whether current metrics address program goals, gaps in current program measures, ongoing measure implementation challenges, unintended consequences, strategies for improving alignment with other public and private programs, and filling critical gaps.
• *Stage 3: Guidance for clinician and special programs (March 15)*. This deliverable includes strategic guidance on clinician programs and special programs, such as the Medicare Shared Savings Plan. The content and format are similar to the stage 2 deliverable.