



## BOARD OF DIRECTORS 2013 CALL FOR NOMINATIONS

The National Quality Forum (NQF) announces a call for nominations and/or applications for its Board of Directors. NQF is a private, tax-exempt, public benefit corporation based in Washington, D.C., and incorporated under Internal Revenue Code section 501(c)(3). The mission of NQF is building consensus on national priorities and goals for performance improvement and working in partnership to achieve them; endorsing national consensus standards for measuring and publicly reporting on performance; and promoting the attainment of national goals through education and outreach programs.

The NQF Board of Directors consists of individuals with extensive experience and diverse perspectives. At this time, candidates from all stakeholder groups and perspectives are being sought with the understanding that Directors should serve as individuals and not stakeholder representatives per se. For additional information, please see the “Summary of Responsibilities and Expectations.”

NQF is looking for Directors who: (1) are recognized leaders in his/her discipline; (2) have demonstrated expertise, experience, and/or interest in healthcare quality measurement and improvement/quality management; and (3) are willing to serve, if appointed, and willing to commit the necessary time, energy, and effort to participating in NQF activities. Nominees will be contacted and asked to: indicate the types of activities for which they are willing to commit expertise and time; confirm acceptance of the specific responsibilities of NQF Directors; and provide additional information on their relevant expertise and experience, previous and/or current work with NQF, and previous Board experience. Candidates’ names will be available only to the NQF Nominating Committee and Board of Directors, and only the name of the appointed individuals will be publicly released.

The NQF Board of Directors meets three times a year, with additional work conducted by conference call and via email, as necessary. Travel for meetings is reimbursed, but no other compensation is offered. Directors will be limited to two consecutive 3-year terms. Appointments are of an individual, not an organization, and proxies are not permitted.

### **SUMMARY OF RESPONSIBILITIES AND EXPECTATIONS**

#### Statement of Responsibility of Directors

Directors of NQF will annually establish strategic and tactical goals to further NQF’s mission and will oversee the policies, programs, and financial management of the organization to ensure effective and efficient operations.

#### Expectations of Directors

Directors serve as individuals and not stakeholder representatives. Individuals elected to the NQF Board of Directors are expected to:

- Be strategic thinkers balancing personal beliefs and NQF’s mission, and not representing the interests of any stakeholder group.
- Be willing to work collaboratively within the governance structure of NQF, as well as with the broad set of stakeholder groups that comprise the membership of NQF.
- Advocate for NQF’s mission by demonstrating a strong commitment to NQF’s programs through comments and actions, and by supporting the implementation of national priorities and goals for performance measurement, the use of endorsed national consensus standards for measuring and publicly reporting on performance, and NQF’s education and outreach programs.
- Stay current on healthcare quality measurement and public reporting activities, particularly those activities that are most likely to influence NQF’s work.

- Regularly attend Board meetings, including in-person meetings and conference calls, as well as meetings of Board committees and other events or activities as Board representatives.
- Be aware of and disclose any conflicts of interest, including any situations that represent actual, potential, or apparent conflicts between obligations to NQF and an interest in an external organization or activity.

#### **MATERIAL TO SUBMIT**

Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve. To be considered for appointment to the NQF Board of Directors please send the following information:

- a completed [nomination form](#)
- a completed [application form](#)
- a CV/resume (20-page maximum)
- and a brief biography of not more than 1 page

Additional material submitted (e.g., list of publications) will also be considered. Materials should be submitted only via email to [nominations@qualityforum.org](mailto:nominations@qualityforum.org) with the subject line "Board Nominations."

#### **DEADLINE FOR SUBMISSION**

All nominations **MUST** be submitted by **6:00 pm ET on Thursday, June 20, 2013**.

Additional information about NQF is available at [www.qualityforum.org](http://www.qualityforum.org), and questions may be directed to Connie Bach at [nominations@qualityforum.org](mailto:nominations@qualityforum.org). NQF is an equal opportunity organization and strongly encourages nominations of or applications from women and minorities.