



## NATIONAL QUALITY FORUM

Driving measurable health  
improvements together

# Abbreviated Call for Nominations

## Consensus Standards Approval Committee

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### Background

National Quality Forum (NQF) is soliciting nominations to fill one open seat on the Consensus Standards Approval Committee (CSAC). The CSAC is an advisory committee whose members are appointed by the NQF's Board of Directors. It reviews measure endorsement recommendations of multistakeholder NQF Standing Committees, which are convened in topical areas to review and recommend submitted measures for endorsement. CSAC activities related to measure endorsement occur within the larger context of NQF's Consensus Development Process (CDP).

### Committee Charge

The CSAC reviews the submitted measures for the strategic importance of measures within NQF's portfolio, cross-cutting issues concerning measure properties, and CDP concerns. The CSAC may uphold a Standing Committee's recommendation or send the measure back to a Standing Committee for reconsideration. The CSAC is also responsible for periodically assessing and making recommendations regarding enhancement to NQF's CDP.

### Committee Structure

#### Terms

Candidates appointed to the CSAC will serve a two-year term. The selected candidate will begin their term in fall 2022. Members of the CSAC are appointed to serve as individuals, not as representatives of an organization.

#### **Participation on the CSAC requires a significant time commitment.**

The CSAC meets several times per year, including two measure endorsement meetings (typically one in the summer and one in the fall) and two to four strategic meetings scheduled as needed. It is critical that members regularly participate in CSAC meetings. Currently, all CSAC meetings are virtual.

### Preferred Expertise and Composition

The CSAC consists of between 11 and 17 members, with a simple consumer/purchaser majority. Members of the CSAC are drawn from a diverse set of stakeholder perspectives and clinical disciplines, as well as individuals with expertise in measure development, implementation, and public reporting. There is one open seat at this time; NQF is specifically seeking nominations of consumers, purchasers, and/or healthcare professionals.

CSAC members are selected to ensure representation from a variety of stakeholders, including consumers, purchasers, providers, professionals, plans, suppliers, community and public health, and

Nominations due by Friday September 23, 2022, 11:59 PM ET

healthcare quality experts. Because NQF attempts to represent a diversity of stakeholder perspectives on its Committees, a limited number of individuals from each of these stakeholder groups can be seated.

**Please review the [NQF Conflict of Interest Policy](#) to learn about how NQF identifies potential conflicts of interest.** All potential CSAC members must disclose any current and past activities prior to and during the nominations process in order to be considered.

## Consideration and Substitution

In appointing nominees to the CSAC, consideration will be given to individuals who meet the following criteria:

- Measurement expertise, including measure development and implementation and use of measures
- Experience serving on NQF Standing Committees or technical advisory panels
- Consumers, purchasers, and/or healthcare professionals (e.g., clinicians, public health professionals)

Priority will be given to nominations from NQF members when nominee expertise is comparable. Please note that appointments are to an individual, not an organization. Therefore, “substitutions” of other individuals are not permitted.

## Application Requirements

Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve.

To be considered for appointment to the CSAC, please **submit** the following information:

- A completed [online nomination form](#), including the following:
  - A brief statement of interest
  - A brief description of the nominee’s expertise, highlighting experience relevant to the CSAC
  - A short biography (maximum 100 words), highlighting experience/knowledge relevant to the expertise described above and involvement in quality measurement
  - Curriculum vitae or list of relevant experience (e.g., publications) *up to 20 pages*
- A completed disclosure of interest form. This will be requested upon your submission of the nomination form.

## Deadline for Submission

All nominations *MUST* be submitted by **11:59 PM ET Friday, September 23, 2022.**

## Questions

Materials should be submitted only using the online application. If you have any questions, please contact NQF staff at [nominations@qualityforum.org](mailto:nominations@qualityforum.org) with the subject line “CSAC Nominations.” If you have any questions about the CSAC, please contact NQF staff at [CSAC@qualityforum.org](mailto:CSAC@qualityforum.org).

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