

NATIONAL QUALITY FORUM

CONFERENCE CALL FOR COMMON FORMATS EXPERT PANEL GROUP A

February 3, 2011

Panel Members Present: Nancy Ridley, MS (group lead); Henry Johnson, MD, MPH (co-chair); William Munier, MD, MBA (liaison member); Helen Lau, RN, MHROD, BSN; Shannon Phillips, MD, MPH; Heather Sherman, PhD

NQF Staff Present: Melinda Murphy, RN, MS; Lindsey Tighe, MS

Others Present: Diane Cousins, Peter Goldschmidt, Amy Helwig, John Moquin, Susan Terrillion, Ira Yanowitz

PURPOSE

The purpose of this meeting was for the group to consider and make recommendations on comments received about Common Formats Version 1.1 Event Descriptions and reporting forms:

- HERF,
- PIF,
- SIR.

Comments to be considered were those received through the National Quality Forum (NQF) Common Formats commenting tool as of December 31, 2010. No further comments have been received since that date thus comments considered are those received to date.

WELCOME AND INTRODUCTIONS

Ms. Ridley welcomed the Group A members and thanked them for their participation on the call. Ms. Murphy oriented the group to the documents provided for their review, noting that each comment is from a single individual representing a specified organization.

Ms. Murphy noted that a commenting tool for the Skilled Nursing Facility (SNF) Common Formats will be opened shortly, with more information to be provided to the Expert Panel during the February monthly conference call. In response to a question from an Expert Panel member, Dr. Helwig clarified that the SNF generic and event specific forms will follow the modular pattern of the Version 1.1 forms. There will be separate HERF, PIF, and SIR forms for the SNF Common Formats. Dr. Helwig noted that there will be several differences in the SNF Common Formats related to the variations in an SNF setting versus a hospital setting. Among the differences are the exclusion of event descriptions and forms for surgery and anesthesia, perinatal, and blood and blood products.

Ms. Murphy noted that the five general comments received during the commenting period will be reviewed by the entire Expert Panel during the February Expert Panel conference call.

In response to a question from a Panel member, Dr. Helwig explained that all comments received during previous commenting periods, which the Expert Panel recommended be reviewed at a future date, have been tracked and actions taken have been provided to the Expert Panel as relevant to future discussions.

DISCUSSION AND RECOMMENDATIONS

Ms. Ridley introduced the topic areas to be discussed. Comments and recommendations related to all individual items discussed are included on the attached spreadsheet.

NQF MEMBER COMMENT

No comments were offered.

NEXT STEPS

The Common Formats Expert Panel will meet by conference call on Monday, February 14 to review the recommendations made by each subgroup and the general comments received about Common Formats Version 1.1.