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# Common Formats Expert Panel Orientation

David Classen, MD, MS, Co-chair

Matthew Grissinger, RPh, MS, FISMP, FASCP, Co-chair

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## Housekeeping Reminders WebEx

- The WebEx platform will allow you to visually follow the presentation
- Please mute your computer and dial into the call to participate
  - ▣ Dial **1-844-621-3956** and enter access code **173 509 8131**
- Feel free to use the chat feature to communicate with NQF Staff or the group
- To reduce feedback, please mute your line when you are not speaking
- We will do a Panel roll call once the meeting begins

If you are experiencing technical issues, please contact the NQF project team at [commonformats@qualityforum.org](mailto:commonformats@qualityforum.org)

# Welcome



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## Project Team

**Amy Moyer, MS, PMP**  
**Senior Director**

**Karri Albanese,**  
**Analyst**

**Jeanette May, PhD, MPH**  
**Consultant**

**Michele Gomez, PMP**  
**Project Manager**



## Common Formats Expert Panel

- David C. Claussen, MD, MS (Co-Chair)
- Matthew Grissinger, RPh, MS, FISMP, FASCP(Co-Chair)
- Debra Bakerjian, PhD, APRN, FAAN, FAANP, FGSA
- Charisse Cassell, BSN, MPH
- Gerard Castro, PhD, MPH, PMP
- Richard P. Dutton, MD, MBA
- Peter L. Elkin, MD, MACP, FACMI, FNYAM, FAMIA, FIAHSI
- Mark L Graber, MD
- Helen Lau, RN, MHROD, BSN, BMus
- Lisa McGiffert
- Lori A. Paine, RN, MS
- Jyotirmay “Joe” Sharma, MD, FACS, FACE
- Heather B. Sherman, MS, MPH, PhD
- David C. Stockwell, MD, MBA
- Julie Wright, MSNEd, RN
- Richard H. White, MD (VTE Advisor)



## Common Formats – NQF Role

- Collect and triage comments
- Convene Expert Panel
- Provide recommendations for refinement



## Common Formats – Expert Panel

- Expertise
- Role
- Approach
  - » Criteria
  - » Work groups
  - » Panel meetings



## Common Formats – Comment Triage

- Comments are triaged by NQF Staff using Expert Panel approved criteria
- Comments are sorted by the entity (Expert Panel or AHRQ) to which they are triaged
- Expert Panel develops recommendations to address comments triaged to it



## Common Formats – Comment Triage

**Comments that can be directly submitted to AHRQ** without review by the Expert Panel are:

- ▣ Typographic in nature
- ▣ Definitions of terms
  - » Harmonization with other sources
  - » Consistency
  - » Request for clarification
  - » Suggested additions
- ▣ Placement on a specific form
- ▣ Sequencing on an individual form



## Common Formats – Comment Triage

Criteria for comments that will achieve highest priority for Expert Panel review are those that are:

- ▣ High volume
- ▣ Important
- ▣ Improve usability
- ▣ Improve acceptance
- ▣ Improve user implementation and maintenance

**To date, volume of comments has not required prioritization; all comments have been addressed.**



## Common Formats – Panel Recommendations

Suggestions from the Panel to AHRQ should be:

- ▣ Based on comments submitted, including those specific to the form elements submitted by members of the expert panel
- ▣ Represent comments from a broad base of users, including "sharp end first observers" and those entering the data
- ▣ Intended to help AHRQ improve the instruments rapidly and effectively
- ▣ Reflective of the judgment and expertise of the panel members in terms of recommendations for improvements
- ▣ Expected to increase the value of the Common Formats in the near term and/or advance development of future phases or other forms into the future
- ▣ Expected to be internally consistent.



# Questions?

# Next Steps

## Activities and Timeline

\*All times ET

Meeting	Date/Time
Commenting Closes	July 1, 2021, 6:00 pm
Comments to Expert Panel	Early August
Expert Panel Meeting	Late August/Early September



## Project Contact Info

- Email: [commonformats@qualityforum.org](mailto:commonformats@qualityforum.org)
- NQF phone: 202-783-1300
- Project page:  
[https://www.qualityforum.org/Common Formats for Patient Safety Data.aspx](https://www.qualityforum.org/Common_Formats_for_Patient_Safety_Data.aspx)



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# Questions?

**THANK YOU.**

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