



### Cost and Efficiency

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#### Background

The Cost and Efficiency Portfolio Standing Committee oversees NQF's portfolio of cost and efficiency measures. Measures in this portfolio address cost of care measures, which calculate total healthcare spending. The portfolio also includes efficiency measures, which NQF defines as the resource use or cost associated with a specific level of performance with respect to the other five Institute of Medicine (IOM) aims of quality: safety, timeliness, effectiveness, equity, and patient-centeredness.

With the guidance of the Cost and Efficiency Standing Committee, NQF continues to refine best practices for evaluating cost and resource use measures. In addition to evaluating cost and resource use measures, this Committee's charge also extends to exploring pathways to assess efficiency more broadly.

#### Committee Charge

The Cost and Efficiency Standing Committee evaluates newly submitted measures and measures undergoing maintenance review against [NQF's standard measure evaluation criteria](#) and makes recommendations for endorsement.

The Committee's other responsibilities include:

- Overseeing the portfolio of measures
- Identifying and evaluating competing and related measures
- Identifying opportunities for harmonization of similar measures
- Recommending measure concepts for development to address gaps in the portfolio
- Providing advice or technical expertise about the subject to other committees (i.e., crosscutting committees or the Measure Applications Partnership)
- Ensuring input is obtained from relevant stakeholders
- Reviewing draft documents
- Recommending specific measures and research priorities to NQF members for consideration under the Consensus Development Process (CDP).

To learn more about the work of NQF's CDP standing committees, review our [Committee Guidebook](#).

#### Committee Structure

The Cost and Efficiency Standing Committee is made up of no more than 25 individuals.

#### Terms

New standing committee members are appointed to a two- or three-year term with the ability to extend for one additional term of two years. Committee members may serve two consecutive terms, for a total

of five years (or 10 evaluation cycles). The Committee member's term on a Standing Committee begins upon selection, immediately following the close of the roster commenting period.

**Participation on the Committee requires a significant time commitment.**

To apply, individuals should be available to participate in all currently scheduled calls/meetings. Over the course of the Cost and Efficiency fall 2020 and spring 2021 cycles, additional calls may be scheduled or rescheduled based on project needs; new dates will be set based on most of the Committee's availability.

**Committee participation includes:**

- Orientation webinar (two hours)
- Identifying and disclosing potential biases (real or perceived)
- Reviewing all measure submission forms (approximately two hours per measure)
- Completing all surveys and evaluations
- Attending all scheduled evaluation meetings. These may include in-person meetings (one to two full days in Washington, DC) or a series of webinars (typically two hours each)
- Leading discussion for assigned measures on webinars or in-person meetings; actively participating in the committee's discussion; voting on ratings and endorsement recommendation for all measures
- Reviewing meeting summaries and/or technical draft reports
- Reviewing public and NQF member comments received on technical draft report and participate on post-comment webinar (two hours)
- Completing additional measure evaluations by conference call or webinar, if needed
- Participating in additional calls or webinars, as needed
- Presenting measures and committee discussion on conference calls, webinars, and other meetings, as needed

**Table of Scheduled Meeting Dates (*if known, can be deleted otherwise*)**

Meeting	Date/Time
<b>Committee Orientation Web Meeting</b>	January 12, 2021, 11:00 AM – 1:00 PM ET
<b>Committee Measure Evaluation Web Meeting</b>	February 11, 2021, 3:00 PM – 5:00 PM ET
<b>Committee Post-Comment Web Meeting</b>	June 2, 2021, 2:00 PM – 4:00 PM ET

## Preferred Expertise and Composition

Committee members are selected to ensure representation from a variety of stakeholders, including consumers, purchasers, providers, professionals, plans, suppliers, community and public health, and healthcare quality experts. Because NQF attempts to represent a diversity of stakeholder perspectives on committees, a limited number of individuals from each of these stakeholder groups can be seated onto a committee.

NQF is looking to fill up to **seven committee seats** for the Cost and Efficiency Standing Committee with the relevant experience and/or expertise in health economics and healthcare quality improvement

Nominations due by Monday November 2, 2020 6:00 pm

program implementation/evaluation. Additionally, NQF is looking representatives from the following stakeholder groups:

- Patients and caregivers (e.g., consumer groups, patient advocacy groups)
- Clinicians in the field of cardiology and cardiac surgery, orthopedics, general surgery, hospital medicine—including hospitalists, emergency department physicians, nurses with an interest in cost
- Researchers in post-acute care settings including inpatient rehabilitation, skilled nursing facilities, home health

**Please review the NQF [conflict of interest policy](#) to learn about how NQF identifies potential conflict of interest.** All potential Committee members must disclose any current and past activities prior to and during the nomination process in order to be considered.

## Consideration and Substitution

Priority will be given to nominations from NQF members when nominee expertise is comparable. Please note that nominations are to an individual, not an organization, so “substitutions” of other individuals are not permitted. Committee members are encouraged to engage colleagues and solicit input from them throughout the process.

## Application Requirements

Nominations are sought for individuals. Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve.

To nominate an individual to the Cost and Efficiency committee, please **submit** the following information:

- A completed [online nomination form](#), including:
  - A brief statement of interest
  - A brief description of nominee expertise highlighting experience relevant to the committee
  - A short biography (maximum 100 words), highlighting experience/knowledge relevant to the expertise described above and involvement in candidate measure development
  - Curriculum vitae or list of relevant experience (e.g., publications) *up to 20 pages*
- A completed disclosure of interest form. This will be requested upon your submission of the nominations form for Committees actively seeking nominees.
- Confirmation of availability to participate in currently scheduled calls and meeting dates. Committees or projects actively seeking nominees will solicit this information upon submission of the online nomination form.

## Deadline for Submission

All nominations *MUST* be submitted by **6:00 PM ET Monday, November 2, 2020.**

## Questions

If you have any questions, please contact the NQF Cost and Efficiency Project Staff at [efficiency@qualityforum.org](mailto:efficiency@qualityforum.org). Thank you for your interest.