

CALL FOR NOMINATIONS TO ENDOCRINE STANDING COMMITTEE

BACKGROUND

Diabetes affects 25.8 million people or 8.3% of the US population and is the leading cause of kidney failure, non-traumatic lower limb amputations and new cases of blindness. Diabetes is a major cause of heart disease and stroke and is the seventh leading cause of death.

Osteoporosis is the most common cause of fractures – roughly 10 million individuals over age 50 in the US have osteoporosis of the hip. An additional 33.6 million individuals over age 50 have low bone mass or “osteopenia” of the hip and thus are at risk for osteoporosis and its potential complications later in life.

NQF currently has more than thirty endorsed measures in the areas of diabetes and osteoporosis. The diabetes measures in NQF’s portfolio are some of the longest standing NQF endorsed measures. Since diabetes and osteoporosis are high volume, high morbidity, high cost conditions, identifying new measures in this area is critical to continue to drive improvements in quality.

The Endocrine Standing Committee will oversee NQF’s portfolio of endocrine measures that includes performance measures for accountability and quality improvement that specifically address diabetes, thyroid disease, osteoporosis and metabolic syndrome or other endocrine conditions. Measures including outcomes, treatments, diagnostic studies, interventions, or procedures associated with these conditions will be considered.

COMMITTEE CHARGE

The multi-stakeholder Standing Committee’s primary work is to evaluate newly submitted measures and measures undergoing maintenance review against NQF’s standard [measure evaluation criteria](#) and make recommendations for endorsement. The Committee will also:

- oversee the endocrine portfolio of measures;
- identify and evaluate competing and related measures;
- identify opportunities for harmonization of similar measures;
- recommend measure concepts for development to address gaps in the portfolio;
- provide advice or technical expertise about the subject to other committees (i.e. cross cutting committees or the Measures Application Partnership);
- ensure input is obtained from relevant stakeholders;
- review draft products documents; and
- recommend specific measures and research priorities to NQF Members for consideration under the Consensus Development Process (CDP).

Nominations Due By Tuesday, November 12, 2013 6:00 PM ET

This Endocrine project is piloting an improved flow process that allows for more frequent measure submission and review. Each measure review cycle generally runs about 6 months in length. After an initial in-person meeting to evaluate measures and review the endocrine portfolio, the Committee will meet every six months via web meetings to evaluate measures.

To learn more about the work of NQF's CDP Standing Committees, review our [Committee Guidebook](#).

STANDING COMMITTEE

This Committee will be seated as a standing committee comprised of 20-25 individuals, with members serving terms that will encompass multiple measure review cycles.

Terms

Standing Committee members will initially be appointed to a 2 or 3 year term. Each term thereafter would be a 3 year term, with Committee members permitted to serve two consecutive terms. After serving two terms, the Committee member must step down for one full term (3 years) before becoming eligible for reappointment. For more information, please reference the Standing Committee Policy.

Participation on the Committee requires a significant time commitment. To apply, Committee members should be available to participate in all currently scheduled calls/meetings. Over the course of the Committee member's term, additional calls will be scheduled or calls may be rescheduled; new dates will be set based on the availability of the majority of the Committee.

Committee participation includes:

- Review measure submission forms during each cycle of measure review
 - Each committee member will be assigned a portion (1-5) of the measures to fully review (approximately 1-2 hours/measure) and provide a preliminary evaluation on a workgroup call
 - Each committee member should familiarize themselves with all measures being reviewed (approximately 15-30 minutes per measure)
- Participate in the orientation call (2 hours)
- The option to attend one of two NQF staff-hosted measure evaluation Q & A calls (1 hour)
- Review measures with the full Committee by participating in one of 4 workgroup calls (2 hours) workgroup assignments will be made by area of expertise
- Attendance at initial in-person meeting (2 full days in Washington, DC)
- Complete measure review by attending the post-meeting conference call (2 hours)
- Attend conference call following public commenting to review submitted comments (2 hours)
- Complete additional measure reviews via webinar
- Participate in additional calls as necessary
- Complete surveys and pre-meeting evaluations
- Present measures and lead discussions for the Committee on conference calls and in meetings

Table of scheduled meeting dates

Meeting	Date/Time
Orientation Call (2 hours)	January 14, 2014 3:00-5:00pm ET
Measure Evaluation Q &A	January 21, 2014 or January 24 2:00-3:00pm ET
Workgroup Call (2 hours)	February 4, 2014 1:00-3:00pm ET or February 7, 2014 1:00-3:00pm ET February 11, 2014 1:00-3:00pm ET February 18, 2014 1:00-3:00pm ET
In-Person Meeting (2 days in Washington, DC)	February 26, 2014 8:30AM-5:00PM EST to February 27, 2014 8:30AM-3:00PM EST
Post Meeting Conference Call	March 12, 2014 1:00-3:00pm ET
Post Draft Report Comment Call (2 hours)	May 20, 2014 3:00-5:00pm ET
Measure Evaluation Webinar (next review period)	July 8, 2014 3:00-5:00pm ET
Post Draft Report Comment Call	September 2014 (date TBD)
Measure Evaluation Webinar	February 2015 (date TBD)
Post Draft Report Comment Call	April 2015 (TBD)

Preferred Expertise & Composition

Standing Committee members are selected to ensure representation from a variety of stakeholders, including consumers, purchasers, providers, professionals, plans, suppliers, community and public health, and healthcare quality experts. Because NQF attempts to represent a diversity of stakeholder perspectives on committees, a limited number of individuals from each of these stakeholder groups can be seated onto a committee.

Nominees should possess relevant knowledge and/or proficiency in process and outcome quality measurement and/or clinical expertise in the evaluation, treatment, diagnostic studies, imaging, interventions, or procedures associated with endocrine conditions across multiple care settings. NQF is seeking nominees with a variety of clinical experience, including physicians, nurses, therapists, case managers, unit managers, and executives. We also are seeking expertise in disparities and care of vulnerable populations.

Please review the NQF [Conflict of interest policy](#) to learn about how NQF identifies potential conflict of interest. All potential Steering Committee members must disclose any current and past activities prior to and during the nomination process in order to be considered.

CONSIDERATION AND SUBSTITUTION

Priority will be given to nominations from NQF Members when nominee expertise is comparable. Please note that nominations are to an individual, not an organization, so “substitutions” of other individuals from an organization at conference calls or meetings or for voting is not permitted. Committee members are encouraged to engage colleagues and solicit input from colleagues throughout the process.

APPLICATION REQUIREMENTS

Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve. To be considered for appointment to the Steering Committee, please submit the following information:

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- a completed [online nomination form](#), including:
 - a brief statement of interest
 - a brief description of nominee expertise highlighting experience relevant to the committee
 - a short biography (maximum 750 characters), highlighting experience/knowledge relevant to the expertise described above and involvement in candidate measure development;
 - curriculum vitae or list of relevant experience (e.g., publications) *up to 20 pages*
- a completed [conflict of interest](#) form. This will be requested upon your submission of the nominations form for Committees actively seeking nominees.
- confirmation of availability to participate in currently scheduled calls and meeting dates. Committees or projects actively seeking nominees will solicit this information upon submission of the online nomination form.

DEADLINE FOR SUBMISSION

All nominations *MUST* be submitted by **6:00 pm ET on November 12, 2013**.

QUESTIONS

If you have any questions, please contact Lindsey Tighe or Kathryn Streeter, at 202-783-1300 or endocrine@qualityforum.org Thank you for your interest.