



Maternal Morbidity and Mortality—Web Meeting 1

January 28, 2020

12:00 pm – 2:00 pm ET

Participant Instructions

Follow the instructions below 15 minutes prior to the scheduled start time.

1. Direct your web browser to the following URL: <https://core.callinfo.com/callme/>.
2. In the “Name” fields, type in your first and last name
3. Under “Access Code,” type in the meeting number **9037531** and under “Conference Phone,” type in the phone number **800-768-2983**
4. Under “Phone Number,” type your own phone number for the system to call you
5. Click “Call Me & Join Web Meeting”
6. If joining by phone, simply dial **1-866-394-7812** and enter passcode **9037531**.

Meeting Objectives

- Standing Committee introductions
- Overview of NQF and roles of the Standing Committee, co-chairs, NQF staff
- Review of project activities and timelines
- Introduction to environmental scan and Committee discussion
- SharePoint tutorial
- Next steps

12:00 pm Welcome and Review of Meeting Objectives

Nicole Williams, Director

Lekisha Daniel-Robinson, Committee Co-chair

Elizabeth Howell, Committee Co-chair

Timoria McQueen Saba, Committee Co-chair

12:30 pm Overview of NQF and Roles of the Committee, Co-chairs, NQF Staff

Suzanne Theberge, Senior Project Manager

12:45 pm Review of Project Activities and Timelines

Tamara Funk, Project Manager

1:00 pm Introduction to Environmental Scan

Nicole Williams, Director

- Committee Discussion

1:45 SharePoint Tutorial

Hannah Ingber, Project Analyst

1:50 Opportunity for Public Comment

1:55 Next Steps

Hannah Ingber, Project Analyst

2:00 pm Adjourn