



### Patient Experience and Function

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#### Background

Patient Experience and Function (PEF) is a National Quality Forum (NQF) measure topic area encompassing patient functional status, satisfaction, and experience of care, as well as issues related to care coordination. The NQF PEF Committee was established to evaluate measures within this topic area for NQF endorsement. NQF has endorsed over 50 measures addressing patient experience of care, patient functional status, mobility and self-care, shared decision making, patient activation, and care coordination.

Each year, NQF conducts two measure evaluation cycles during which new measures are solicited for possible endorsement and endorsed measures undergo review to maintain endorsement through the Consensus Development Process.

#### Committee Charge

The Patient Experience and Function Standing Committee evaluates newly submitted measures and measures undergoing maintenance review against [NQF's standard measure evaluation criteria](#) and makes recommendations for endorsement.

The Committee's other responsibilities include:

- Overseeing the portfolio of measures
- Identifying and evaluating competing and related measures
- Identifying opportunities for harmonization of similar measures
- Recommending measure concepts for development to address gaps in the portfolio
- Providing advice or technical expertise about the subject to other committees (e.g., crosscutting committees or the Measure Applications Partnership)
- Ensuring input is obtained from relevant stakeholders
- Reviewing draft documents
- Recommending specific measures and research priorities to NQF members for consideration under the Consensus Development Process (CDP).

The Standing Committee's primary work is to evaluate the submitted measures against NQF's standard measure evaluation criteria and make recommendations for endorsement.

To learn more about the work of NQF's CDP Standing Committees, review our [Standing Committee Guidebook](#).

#### Committee Structure

The Patient Experience and Function Standing Committee is made up of no more than 25 individuals.

#### ***Terms***

New Standing Committee members are appointed to a two- or three-year term with the ability to

extend for one additional term of two years. Committee members may serve two consecutive terms, for a total of five years (or 10 evaluation cycles). The Committee member's term on a Standing Committee begins upon selection, immediately following the close of the roster commenting period.

## Participation on the Committee requires a significant time commitment.

Committee members are expected to participate in all scheduled meetings. Over the course of the Committee member's term, additional meetings will be scheduled, or meetings may be rescheduled; new dates are set based on the availability of the majority of the Committee.

## Committee participation includes:

- Participating in the scheduled orientation web meeting (two hours)
- Identifying and disclose potential biases (real or perceived)
- Reviewing all measure submission forms (approximately two hours per measure)
- Completing all surveys and evaluations
- Attending all scheduled evaluation meetings. These may be in-person meetings (one to two full days in Washington, DC) or a series of webinars (typically two hours each)
- Presenting some measures and lead discussion for the Committee at calls or meetings and participating in the discussion and voting on ratings and recommendations for all measures
- Reviewing meeting summaries and/or draft reports
- Completing measure evaluation by reviewing the comments received on the draft report and then participating on the post-comment webinar (two hours)
- Participating in additional calls or webinars as necessary

## Table of Scheduled Meeting Dates

Meeting	Date/Time
<b>Orientation</b>	January 6, 2021 12:00 PM - 2:00 PM ET
<b>Fall 2020 Measure Evaluation Web Meeting 1</b>	February 9, 2021 12:00 PM - 2:00 PM ET
<b>Fall 2020 Measure Evaluation Web Meeting 2</b>	February 12, 2021 1:00 PM - 3:00 PM ET
<b>Fall 2020 Post-Comment Web Meeting</b>	June 1, 2021 2:00 PM - 4:00 PM ET

## Preferred Expertise and Composition

Patient Experience and Function Committee members are selected to ensure representation from a variety of stakeholders, including consumers, purchasers, providers, professionals, plans, suppliers, community and public health, and healthcare quality experts. Because NQF attempts to represent a diversity of stakeholder perspectives, a limited number of individuals from each of these stakeholder groups can be seated onto a Committee.

NQF is seeking nominees to fill **up to two seats** for the Patient Experience and Function Standing Committee. NQF is specifically seeking individuals, clinicians, and/or health professionals with relevant expertise in rehabilitation and/or post-acute care/long term care (PAC/LTCs), population health, and disparities in patient care and/or experience.

**Please review the NQF conflict of interest policy to learn about how NQF identifies potential conflict of interest.**

All potential Patient Experience and Function members must disclose any current and past activities prior to and during the nomination process in order to be considered.

## Consideration and Substitution

Priority will be given to nominations from NQF members when nominee expertise is comparable. Please note that nominations are to an individual, not an organization, so “substitutions” of other individuals are *not permitted*. Committee members are encouraged to engage colleagues and solicit input from them throughout the process.

## Application Requirements

Nominations are sought for individuals and individual subject matter experts. Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve.

To nominate an individual to the Patient Experience and Function Committee, please **submit** the following information:

- A completed [online nomination form](#), including:
  - A brief statement of interest
  - A brief description of nominee expertise highlighting experience relevant to the Committee
  - A short biography (maximum 100 words), highlighting experience/knowledge relevant to the expertise described above [and involvement in candidate measure development; CDP only]
  - Curriculum vitae or list of relevant experience (e.g., publications) *up to 20 pages*
- A completed disclosure of interest form. This will be requested upon your submission of the nominations form for Committees actively seeking nominees.
- Confirmation of availability to participate in currently scheduled calls and meeting dates. Committees or projects actively seeking nominees will solicit this information upon submission of the online nomination form.

## Deadline for Submission

All nominations *MUST* be submitted by **6:00 PM ET on November 2, 2020**.

## Questions

If you have any questions, please contact Oroma Igwe, MPH at 202-783-1300 or [patientexperience@qualityforum.org](mailto:patientexperience@qualityforum.org). Thank you for your interest.