



Patient Safety

BACKGROUND

This project will evaluate measures related to patient safety that can be used for accountability and public reporting for all populations and in all settings of care. This project will address topic areas including, but not limited to, medication safety, falls, pressure ulcers, and workforce issues.

COMMITTEE CHARGE

This multistakeholder Standing Committee has been established to evaluate newly submitted and maintenance patient safety measures and to make recommendations for which measures should be endorsed as consensus standards and considered for use in performance improvement accountability applications. NQF will convene this Committee to provide guidance and input to accomplish the project objectives:

- Oversee the portfolio of measures
- Identify and evaluate competing and related measures
- Identify opportunities for harmonization of similar measures
- Recommend measure concepts for development to address gaps in the portfolio
- Provide advice or technical expertise about the subject to other committees (i.e., cross-cutting committees or the Measure Applications Partnership)
- Ensure input is obtained from relevant stakeholders
- Review draft documents
- Recommend specific measures to NQF members for consideration under the Consensus Development Process (CDP)

COMMITTEE STRUCTURE

The Committee will include no more than 25 individuals seated for one year.

Terms

New standing committee members are appointed to a two- or three-year term with the ability to extend for one additional term of two years; Committee members may serve two consecutive terms, for a total of five years (or 10 evaluation cycles). The committee member's term on a standing committee begins upon selection to the committee, immediately following the close of the roster commenting period.

Participation on the Committee requires a significant time commitment.

Committee members are expected to participate in all scheduled meetings. Over the course of

the committee member's term, additional meetings will be scheduled, or meetings may be rescheduled.

Committee participation includes:

- Participate in the scheduled Orientation Web Meeting (2 hours)
- Identify and disclose potential biases (real or perceived)
- Review all measure submission forms (approximately 2 hours per measure)
- Complete all surveys and evaluations
- Attend all scheduled evaluation meetings. These may be in-person meetings (1 full day in Washington, DC) or a series of webinars (typically 2 hours each)
- Lead discussion of some measures at calls or meetings and participate in the discussion and vote on ratings and recommendations for all measures
- Review meeting summaries and/or draft reports
- Complete measure evaluation by reviewing the comments received on the draft report and then participating on the post-comment webinar (2 hours)
- Complete additional measure evaluations by conference call or webinar if needed
- Participate in additional calls or webinars as necessary

Scheduled Meeting Dates: Fall 2019 Cycle

Meeting	Date/Time
Standing Committee Orientation Web Meeting	December 11, 2019, 2-4 pm ET
Standing Committee Measure Evaluation Web Meeting 1	February 3, 2020, 2-4 pm ET
Standing Committee Measure Evaluation Web Meeting 2	February 5, 2020, 2-4 pm ET
Standing Committee Post-Measure Evaluation Web Meeting	February 12, 2020, 2-4 pm ET
Standing Committee Post-Comment Web Meeting	April 30, 2020, 2-4 pm ET

PREFERRED EXPERTISE AND COMPOSITION

Committee members are selected to ensure representation from a variety of stakeholders, including consumers, purchasers, providers, professionals, plans, suppliers, community and public health, and healthcare quality experts. Because NQF attempts to represent a diversity of stakeholder perspectives on committees, a limited number of individuals from each of these stakeholder groups can be seated onto a committee.

NQF is seeking seven to nine nominees for this Committee with relevant expertise in:

- Implementation of patient safety measures in health systems (i.e., chief nursing officers, physician executives)
- Specific clinical expertise areas: radiologists, nurse anesthetists, critical care, pharmacy

Nominations due by Wednesday, October 30, 2019 6:00 pm ET

- Expertise in the following areas: health policy, measure development, epidemiology

Please review the NQF [conflict of interest policy](#) to learn about how NQF identifies potential conflict of interest. All potential Committee members must disclose any current and past activities prior to and during the nomination process in order to be considered.

CONSIDERATION AND SUBSTITUTION

Priority will be given to nominations from NQF members when nominee expertise is comparable. Please note that nominations are to an individual, not an organization, so “substitutions” of other individuals are *not permitted*. Committee members are encouraged to engage colleagues and solicit input from them throughout the process.

APPLICATION REQUIREMENTS

Nominations are sought for individual subject matter experts. Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve.

To nominate an individual to the Patient Safety Committee, please **submit** the following information:

- A completed [online nomination form](#), including:
 - A brief statement of interest
 - A brief description of nominee expertise highlighting experience relevant to the committee
 - A short biography (maximum 100 words), highlighting experience/knowledge relevant to the expertise described above
 - Curriculum vitae or list of relevant experience (e.g., publications) *up to 20 pages*
- A completed disclosure of interest form. This will be requested upon your submission of the nominations form for Committees actively seeking nominees.
- Confirmation of availability to participate in currently scheduled calls and meeting dates. Committees or projects actively seeking nominees will solicit this information upon submission of the online nomination form.

DEADLINE FOR SUBMISSION

All nominations **MUST** be submitted by **6:00 pm ET on Wednesday, October 30, 2019.**

QUESTIONS

If you have any questions, please contact Hiral Dudhwala at 202-783-1300 or patientsafety@qualityforum.org. Thank you for your interest.