

NATIONAL QUALITY FORUM

CALL FOR NOMINATIONS TO STEERING COMMITTEE POPULATION HEALTH

The National Quality Forum (NQF) is seeking nominations for members of a Steering Committee who will provide guidance on a foundational paper on population health measure development, as well as oversee the measure endorsement processes of two consensus development projects (CDP). The project seeks to endorse preventive health and population health measures for public reporting and quality improvement. Several NQF-endorsed preventive health measures that were endorsed prior to 2009 will undergo maintenance review during this project.

BACKGROUND: The Population Health project seeks to expand NQF's previous efforts in prevention and healthy behaviors. The project leads with foundational work in population health, including an environmental scan on gap analysis and other key assessments of population health performance measurement. The scan will be an integral part of a foundational paper that will outline a set of principles regarding population health measures; provide guidance on the application of NQF evaluation criteria for population health measures; and identify priority areas for measurement and quality improvement.

This project will also include a phased CDP project for population health performance measures, to be conducted in two stages: (1) an endorsement maintenance project for preventive health measures, and (2) an endorsement project for population health measures. Given the need for harmonized and additional global prevention measures, the first stage of work will include review of both the existing 33 measures of preventive services as well as newly submitted individual and composite measures related to key preventive services and health behaviors. The foundational work from the first phase will frame the second stage of work, endorsement of population health measures, including the criteria required for evaluation.

Please note: Work on the preventive health endorsement maintenance project and development of the foundational paper will take place concurrently.

STEERING COMMITTEE: A multi-stakeholder Population Health Steering Committee will oversee the development of a foundational paper and two consensus development projects related to preventive health and population health measures.

NQF is seeking nominations for members of this Steering Committee with various stakeholder perspectives and expertise in preventive health and population health. Specific areas of expertise include, but are not limited to, public health professionals, consumers, purchasers, providers, plans, clinicians, and quality improvement professionals. Based on the measures we anticipate will be submitted to this project, specific expertise in oncology, infectious disease, pediatrics, internal medicine, primary healthcare, community health, and performance and quality measurement may be requested.

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Steering Committee members should not have a vested interest in the candidate measures. This includes employees or contractors of measure owners/developers; members of workgroups that developed the measures; and members of committees that approve measures, or direct or set policy for measure development. Please visit the [NQF Website](#) for additional information about the conflict of interest policy. All potential Steering Committee members must disclose any current and past activities during the nomination process.

As with all NQF projects, the Steering Committee will work with NQF staff to develop specific project plans, provide advice about the subject, ensure input is obtained from relevant stakeholders, review draft products, and recommend specific measures and research priorities to NQF Members for consideration under the CDP.

TIME COMMITMENT: The Steering Committee will meet several times via conference call and twice during in-person meetings in the Washington, DC area:

- Introductory conference call to the Population Health project: August 22, 2011, 2:00-4:00 pm ET;
- Conference call to discuss first draft of environmental scan (component of foundational paper): September 1, 2011 (tentative);
- First in-person meeting to review preventive health measures: September 13-14, 2011;
- Conference call to discuss first draft of foundational paper: October 4-5, 2011 (tentative); and
- Second in-person meeting to review population health measures: February 2-3, 2012 (tentative).

Additionally, Steering Committee members may be asked to meet at times other than those listed above for two hours each and be asked to review materials and provide feedback throughout the process. Follow-up e-mail communications or conference calls may also be needed.

CONSIDERATION AND SUBSTITUTION: Priority for Steering Committee membership will be given to nominations from NQF Members. Please note that nominations and Steering Committee membership are of individuals, not organizations, so “substitutions” of other individuals from an organization at meetings and conference calls are not permitted.

MATERIAL TO SUBMIT: Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve. To be considered for appointment to the Steering Committee, please send the following information:

- a completed Nomination Form;
- confirmation of availability to participate in the introductory conference call and the in-person meetings;
- a 2-page letter of interest and a 100-word maximum biography, highlighting experience relevant to the expertise described above and involvement in candidate measure development;

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- curriculum vitae or list of relevant experience (e.g., publications) *up to 20 pages*; and
- a completed [Non-Disclosure Agreement form](#).

DEADLINE FOR SUBMISSION: All nominations *must* be submitted electronically via the online submission form by **6:00 pm ET on Friday, June 17, 2011**.

QUESTIONS: If you have any questions, please contact, Elisa Munthali at 202-783-1300 or populationhealth@qualityforum.org. Thank you for your assistance.

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