



Surgery Fall 2017 Orientation Call

December 12, 2017
2:00 pm - 4:00 pm ET

Participant Instructions

Follow the instructions below 15 minutes prior to the scheduled start time.

1. Direct your web browser to the following URL: <http://nqf.commpartners.com>.
2. Under "Enter a meeting," type in the meeting number **176308** and click on "Enter."
3. In the "Display Name" field, type in your first and last name and click on "Enter Meeting."
4. Dial 1-866-599-6630.

Meeting Objectives

- To orient the Standing Committee to the fall 2017 surgery project

2:00 pm

Welcome and Introductions

Melissa Mariñelarena, Senior Director
Kathryn Goodwin, Senior Project Manager
Christy Skipper, Project Manager
Mauricio Menendez, Project Analyst

2:10 pm

Orientation

- Overview of NQF and the Consensus Development Process (PM – 5 min)
- Role of the Standing Committee, co-chairs, staff, and Methods Panel (PM – 5 min)
- Surgery Portfolio of Measures (SD 5 – 10 min)
- Project Activities and Timeline (PM – 5 min)
- Overview of Measure Evaluation Criteria (SD/SPM – 25-50 min)
- SharePoint (PA – 10 min)
 - Accessing SharePoint
 - Standing Committee Policy
 - Standing Committee Guidebook
 - Measure Document Sets
 - Meeting and Call Documents
 - Committee Roster and Biographies
 - Calendar of Meetings
 - Measure Worksheet and Information Form
 - Measure Evaluation Tool

3:30 pm

Next Steps

4:00 pm

Adjourn