

To register a group:

1. Please designate one person to register all group members.
 - a. The designated person should gather the first name, last name and email addresses of all group members.
2. The designated person should register the first member of the group [here](#).
3. When the designated person arrives at the screen below, he/she will see an option to "Add Person."
4. The designated person should click "Add Person."
5. Add the next group member.
6. Repeat this process until all group members have been added.
7. Click, "Finished Adding People." (See the screenshot below.)
8. A summary page will appear showing all group members' names, related fees and payment options.
9. Please enter a credit card number or indicate payment by check. Only one credit card number can be accepted.
10. Click "Finish." You will receive an automated registration confirmation email.

Registration Information	Person Selection	Payment Options	Summary	Payment
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Your registration is almost complete. Please review your registration below and if everything is correct, click "Finished Adding People." If you are registering as part of a group, click "Add Person." **Add group members at the same time to receive the discount. Members and non-members are eligible for the discount.**

Review Your Information Before Submitting

Charlie Brown

Cancel

Add Person

Finished Adding People ▶

Note: Grouped attendees must **register at the same time and have the same registration type** to receive the group discount; eligible registration types are member and non-member.

Group Discount

After two people register, get \$45 - \$50 off each additional person. At least two participants must be registered at the regular price to take advantage of the group discount. Please follow these steps to receive the discount:

1. Click the "Add Person" button.
2. Complete the forms as prompted.
3. After two people are entered, additional registrants will automatically receive discounted rates.

Charlie Brown ([Edit](#))

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